



### Satisfactory Academic Progress Academic Plan Form

Student Name: \_\_\_\_\_

Student ID: \_\_\_\_\_

Student Phone: \_\_\_\_\_

Student Email: \_\_\_\_\_

**Instructions:**

Make an appointment to meet with your academic advisor after you have written your financial aid SAP appeal. Your academic advisor will help you formulate an academic plan detailing the classes you must take and the minimum GPA you must earn. The academic plan should cover as many semesters as necessary for you to either meet the SAP standards (2.0 GPA and 67% completion rate) or graduate from your degree program, whichever is earliest. The minimum length for an academic plan is two semesters, maximum of 3.

You will need three copies of your academic plan: one for your academic advisor, one for the Financial Aid Office, and one for you to keep.

The Financial Aid Office will review your progress to verify that you have fulfilled the terms of your academic plan each semester. If you have not followed your academic plan, you will be ineligible for financial aid and any aid you have been awarded may be revoked.

Current Status	
Current attempted course credits _____	Current completion rate (earned /attempted) _____
Current earned course credits _____	Current cumulative GPA _____

Dean's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Student's Statement: I have discussed my academic progress with my academic advisor to formulate my academic plan. I agree that this academic plan is attainable for me and I agree to adhere to the terms of this academic plan. I understand that I must complete the requirements of this academic plan to receive financial aid. I understand that my financial aid will be revoked or denied if I do not complete the requirements of this academic plan.

If at any time I feel that I am in danger of not completing the requirements of this academic plan, I agree to contact my advisor and the Financial Aid Office to discuss my situation and options.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Note: A copy of this of form will be retained by the Office of Financial Aid and the Office of the Deans. A copy will also be sent to the student's academic advisor(s).

### Satisfactory Academic Progress Academic Plan Form

Student Name \_\_\_\_\_ Student ID \_\_\_\_\_

Semester Plan		
Circle one: Fall    Spring    Summer		
Course:	Credits:	Minimum Grade:
Example ENG 102	1	2.0
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
<p>Cumulative GPA at the end of this semester: _____</p> <p>Completion rate at the end of this semester (hours earned/attempted hours) : _____</p>		

Semester Plan		
Circle one: Fall    Spring    Summer		
Course:	Credits:	Minimum Grade:
Example ENG 102	1	2.0
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
<p>Cumulative GPA at the end of this semester: _____</p> <p>Completion rate at the end of this semester (hours earned/attempted hours) : _____</p>		

Use additional copies of this page if necessary.