

IMPORTANT DATES AND DEADLINES FOR THE OFFICE OF ACADEMIC AND FACULTY AFFAIRS

2021-22

August 12-13 (Thu-Fri)	New Faculty Orientation
August 19-22 (Thu-Sun)	New Student Orientation
August 23 (Mon)	First Day of Classes Start setting up meeting with new TT faculty (meet by 3 rd week of semester)
August 27 (Fri)	Last day to drop/add courses
September 2 (Thu)	1 st round of changes to draft of Spring Semester 2022 Schedule due to Registrar
September 3 (Fri)	Incomplete grade changes for Spring 2021 due to Registrar
September 3 (Fri)	Last day for Chairs to meet with second-year Faculty Concerning Contract Renewal
September 13 (Mon)	Faculty Meeting, 4:00 PM, Vandervort
September 24 (Fri)	Readers College spring all-call
September 24 (Fri)	New course proposals for Spring 2022 due to Registrar
October 4 (Mon)	Faculty Meeting, 4:00 PM, Vandervort
October 8 (Fri)	Last day for meetings of new faculty with Provost and Dean of Faculty and Chair
October 15 (Fri)	2 nd round of changes to draft to Spring Semester 2022 Schedule due to Registrar
October 18 (Mon)	Review II cases due to the Office of Academic and Faculty Affairs
October 18-20 (Mon-Wed)	Proof of Schedule of Courses for Spring Semester due to Registrar

October 21-23 (Thurs-Sat)	Board of Trustees Meetings
October 25-Oct 29 (Mon-Fri)	Advising Week
October 29 (Fri)	Department and Program staffing requests for 2021-22 and 2022-23 due to the Office of Academic and Faculty Affairs Request for Sabbatical leave due
October 29 (Fri)	Mid Term Progress Reports due
November 1 (Mon)	Faculty Meeting, 4:00 PM, Vandervort
November 1-12 (Mon-Fri)	Spring 2022 Registration
November 15 (Mon)	Contract Renewal Recommendations for Departments and Programs due to the Office of Academic and Faculty Affairs
November 24-26 (Wed-Fri)	Thanksgiving Recess
December 3 (Fri)	Faculty applications for Summer students due
December 4-6 (Thurs-Sat)	Reading Days
December 6 (Mon)	Faculty Meeting, 4:00 PM, Vandervort
December 7-10 (Tue-Fri)	Final Examinations
December 11 (Sat)	Residences close at noon
December 12–January 23	Winter Break
December 14 (Tue)	Final grades are due to the Registrar by 12 midnight
December 20 (Mon)	Notice to the Office of Academic and Faculty Affairs of pending retirements
January 10 (Mon)	Department Self-Study Report due to the Office of Academic and Faculty Affairs for Reviews completed in Fall Semester
January 10 (Mon)	Last day for Chairs to meet with first-year faculty to review teaching

January 23 (Sun)	Campus residences open
January 24 (Mon)	First day of classes
January 24 (Mon)	Review III cases due to the Office of Academic and Faculty Affairs
January 28 (Fri)	Last day to drop/add classes
January 28 (Fri)	New departmental position requests due to the Office of Academic and Faculty Affairs
February 4 (Fri)	New course proposals for 2021-22 due to Registrar
February 4 (Fri)	Readers College Fall all-call
February 7 (Mon)	Faculty Meeting, 4:00 PM, Vandervort
February 10-12 (Thu-Sat)	Board of Trustees Meeting
February 11- (Fri)	Student Summer Research Applications due
February 21 (Mon)	Review I cases due to the Office of Academic and Faculty Affairs (including temporary faculty in 3rd year)
March 4 (Fri)	Incomplete grade changes for Fall 2022 due to Registrar
March 4 (Fri)	FSEM proposal due for Fall 2022
March 7 (Mon)	Faculty Meeting, 4:00 PM, Vandervort
March 11 (Fri)	Major Declaration deadline for Sophomores
March 18 (Fri)	Second Major/Minor for Juniors
March 21-25 (Mon-Fri)	Spring Break
March 28-April 1 (Mon-Fri)	Advising Week
April 4 (Mon)	Faculty Meeting, 4:00 PM, Vandervort
April 4-13 (Mon-Wed)	Fall 2022 Registration
April 22 (Fri)	Charter Day

April 29 (Fri)	Moving Up Day
April 29 (Fri)	Faculty Prize Nominations due to the Office of Academic and Faculty Affairs
May 1 (Sun)	Last day to notify the Office of Academic and Faculty Affairs of intention to undergo Review III in 2022-23
May 6 (Fri)	Last Day of Classes
May 7-9 (Sat-Mon)	Reading Days
May 10-13 (Tue-Fri)	Final Exams
May 14 (Sat)	Residences close at noon
May 17 (Tue)	Senior grades due to Registrar
May 17 (Tue)	Final Grades are due to Registrar by 12 midnight
May 19-21(Thurs-Sat)	Board of Trustees Meetings
May 20 (Fri)	Faculty Meeting, 9 AM, Vandervort
May 22 (Sun)	Commencement
May 23 (Mon)	Senior residences close at noon
June 2-5 (Fri-Sun)	Reunion
June 13 (Mon)	Last day for Chairs to meet with first-year faculty to review teaching
June 27 (Mon)	End of Fiscal Year, all receipts for Fiscal Year 2020-21 due in the Office of Academic and Faculty Affairs (receipts submitted after this date apply to the next fiscal year)